

# IOWA COUNCIL ON HOMELESSNESS

Meeting Minutes  
September 19, 2004

## VOTING MEMBERS PRESENT

Allan Axeen – HACAP  
Virginia Beane – Attorney Generals Office  
Bill Brand – Department of Human Rights  
Christine Canganelli – Shelter House  
Amy Correia – Iowa Coalition against  
Domestic Violence  
Kelli Foltz – Des Moines YMCA  
Diane Foss – Department of Economic  
Development  
Mario Hayslett – Hansen House of Hospitality  
Ann Hearn – Linn County Community Services  
Stefani Hicok – Cedar Valley Friends of the  
Family  
Doug Keast – Workforce Development  
Anne Kinzel (Vice-Chair) – Department of  
Public Health

Sam Knowles – Department of Public Safety  
Amy Knudsen – Iowa Coalition for Housing  
and the Homeless  
Marlene Koopman – Iowa Department of  
Corrections  
Ray Morley – Department of Education  
Nicki Stajcar – Department of Elder Affairs  
Patrick O'Brien – Olmstead Real Choices  
Consumer Task Force  
Lloyd Ogle – Iowa Finance Authority  
Lila Starr – Department of Human Services  
John Wilson – Workforce Development  
Dean Wright – (Chair) Drake University and  
Des Moines Area Religious Council

## OTHERS PRESENT

Joan Christensen – Broadlawns Medical Center  
Karen Curtis – Social Security Administration  
Ann Davidson  
David Eberbach – Iowa Institute of Community  
Alliances  
Julie Eberbach – Iowa Institute of Community  
Alliances  
Linda Grathwohl – Iowa Legal Aid  
Linda Hoaland  
Angie Hendrick – PATH Program, Abbe  
Center for Community Mental Health  
Steve Jacobs – Project Concern

Dave Mueterthies – Black Hawk/Grundy  
Mental Health PATH Program  
Patrick Nestvedt – Catholic Charities  
Matt Otte – Community Mental Health  
PATH Program  
Amy Peterson – Rebuilding Dreams  
Bruce Ray – HUD, Des Moines  
Carrie Slagle - Waypoint  
Tonya Snider – YMCA Residence  
Kurt Whitmore – Broadlawns Homeless Mental  
Health  
Bill Wyman – Ottumwa Outreach

## STAFF

Lyle Schwery – Homeless Programs Coordinator, Iowa Finance Authority  
Vicky Winter – Legal Secretary, Iowa Finance Authority

### Welcome/Introduction

Introductions were made by those participating via the ICN sites and those present in person.

### **ICN Etiquette**

Mr. Lyle Schwery gave a brief explanation on the use of the ICN network with emphasis on proper use of the microphones and recognition from the Chair before speaking.

### **Approval of Agenda**

#### **September 19, 2004**

Chair Wright introduced the agenda for the September 19, 2004 meeting.

**MOTION:** Ms. Knudsen made a motion to approve the agenda for the September 19, 2004 meeting as presented. On a second by Mr. Ogle, the agenda for the September 19, 2004 meeting was unanimously approved by the Council.

### **Approval of Minutes**

#### **July 16, 2004**

Chair Wright introduced the minutes of the July 16, 2004 meeting of the Iowa Council on Homelessness.

**MOTION:** Ms. Amy Knudsen made a motion to approve the minutes of the July 16, 2004 meeting of the Iowa Council on Homelessness. On a second by Mr. Loyd Ogle the Council unanimously approved the minutes of the July 16, 2004 meeting.

### **Executive Committee Meeting Report**

Chair Wright announced the formation of a new ad hoc committee, the State Program Review Committee which will consist of Ms. Diane Foss, Mr. Jim Cain, Mr. Ogle, Ms. Sharon Murphy, Ms. Rose Wazny, and Chair Wright.

Mr. Lyle Schwery explained the newly formed ad hoc committee will review state and division regulations and resources to better coordinate services between agencies.

Chair Wright announced the ad hoc committee will elect a chair when the committee convenes.

Ms. Anne Kinzel, Ms. Kelli Foltz, Ms. Christine Canganelli, and Ms. Joanne Christiansen volunteered to serve on the ad hoc committee.

Chair Wright announced the formation of a second ad hoc committee, the Discharge and Reentry Committee, which will evaluate the process, practices, policies, and institutional policies for an integrated approach to offender reentry.

Ms. Knudsen stated the ad hoc committee will also address the issues of mental health, substance abuse, foster care, and the issues facing those individuals recently released from public institutions.

Chair Wright requested Mr. Mario Hayslett, Ms. Anne Brown, and Ms. Knudsen serve on the Discharge and Reentry Ad Hoc Committee.

Ms. Karen Curtis, Mr. Patrick O'Brien, Mr. Kent Whitmore, an individual not yet named from the foster care or volunteer arena, an individual from the department of public health, and Dave Muetherthies, volunteered or were requested to serve on the Discharge and Reentry Ad Hoc Committee.

Mr. Schwery reported the work of this ad hoc committee will parallel the work of the Coming Home Program, which is a national program. He said Mr. Hayslett and Ms. Brown have worked with the Coming Home program. Mr. Schwery stated the work of the Coming Home Program includes public awareness, dealing with NIMBYism, and victim notification.

### **Policy and Public Awareness**

Ms. Canganelli referred to the handout disseminated to the Council which included the legislative proposals of the Council. These include the establishment of a dedicated funding source for the State Housing Trust Fund.

Chair Wright called for discussion of the first proposed item.

Ms. Knudsen stated her concern on the submission of legislative proposals without the finalization of the 10-year plan for addressing chronic homelessness. She pointed out the proposals themselves are somewhat broad and do not include specific suggestions for the sources of funding.

Mr. Ogle stated without the submission of legislative proposals for the upcoming 2005 session, the next opportunity for the submission of legislative proposals would be the 2006 session. He said the proposed budgets for the executive branch agencies have been submitted to the Governor with approval in January of 2005.

A general discussion followed regarding the legislative proposals.

**MOTION:** Mr. Ogle made a motion to approve the Legislative Proposals with additional work by the Policy Committee. On a second by Ms. Foss the Council unanimously approved the Legislative Proposals with additional work by the Policy Committee and the exclusion of the fifth proposal regarding migrant labor housing and the Uniform Landlord Tenant Act.

### **Events Committee Meeting Report**

Ms. Anne Kinzel referred to the handout of the draft proclamation for use by the Council for Hunger and Homelessness Awareness Week at the local government level.

Mr. Schwery referred to the 2003 Proclamation signed by Governor Vilsack announcing Hunger and Homelessness Awareness Week as November 16 through November 22, 2003.

Mr. Ogle inquired as to the time frame for submission of a Proclamation to the Governor's office for 2004.

Mr. Schwery stated a proposed Proclamation was submitted to the Governor's office.

**MOTION:** Ms. Starr made a motion to approve the Proclamation to the Governors' office for Hunger and Homelessness Awareness week for 2004. On a second by Ms. Kinzel, the Board unanimously approved the Proclamation.

### **Research and Analysis Committee Meeting Report**

Mr. Axeen announced a committee has been formed to review the Request for Proposals (RFPs) submitted for the Biannual Study on Homelessness. He said the committee consists of Chair Wright, Ms. Hearn, Mr. Morley, Mr. Ogle, and Ms. Starr.

Mr. Schwery said the members of the committee consist of an individual from each of the funding agencies. He said the committee will meet on October 25, 2004 at 10:00 a.m.

Mr. Axeen stated the announcement of the award of the RFP will be made on November 5, 2004. He said a team of researchers has been organized to review the methodology of the previous study.

Mr. Morley spoke briefly on the process for evaluation of the previous years' studies.

Mr. Schwery stated the process of gathering data for the provider resource directory has begun. Ms. Mary Galloway, an intern from the Des Moines Area Community College is working on the project.

### **Continuum of Care Committee**

Ms. Knudsen reported the Continuum of Care Committee did not meet but will after the debriefing meeting of the Department of Economic Development and the Iowa Finance Authority. She stated there will be a slight restructuring of the committee and the applicant review team. Ms. Knudsen requested any providers that may be interested in assisting as part of the committee to contact her directly.

### **Nominating Committee**

Ms. Lila Starr reported the Nominating Committee met on September 8, 2004 to fill the vacancy of Pastor Cheryl Thomas. She said the committee's decision was to fill the vacancy from two potential nominees.

**MOTION:** Ms. Starr made a motion to appoint Mr. Patrick Nestvedt of Catholic Charities to fill the vacancy with a term ending in 2005. On a second by Mr. Ogle, the Council unanimously appointed Mr. Nestvedt a voting member of the Iowa Council on Homelessness.

Mr. Nestvedt gave a brief report of his interests and employment.

Mr. Schwery was requested by Ms. Starr to update the membership list of the Council and to clarify the ending terms of each member. She said Mr. Schwery will send an attendance report each quarter to the Chair.

Mr. Schwery emphasized each voting member review the minutes of each meeting to verify their name appears in the minutes as attending that meeting as that is the information that will be used to verify each voting member's attendance.

### **HMIS Report**

Mr. and Mrs. Eberbach gave a PowerPoint presentation and updated the Council on the HMIS System and the data collected.

### **New Business**

Mr. Morley reported the Department of Education's website [www.state.ia.us/educate/ecese/is/homeless](http://www.state.ia.us/educate/ecese/is/homeless) has been updated with links to various services for individuals and families experiencing homelessness.

### **Announcements**

The next regular meeting of the Iowa Council on Homelessness will be November 19, 2004 at 10:00 am with the ICN sites to be announced.

### **Adjournment**

Chair Wright adjourned the meeting at 11:53 a.m. on a motion by Mr. Hayslett and a second by Ms. Foss.

Dated this 19<sup>th</sup> day of November 2004.

Respectfully submitted:

Approved as to form:

Vicky Winter, Legal Secretary  
Iowa Finance Authority

Kate Ridge, Secretary  
Iowa Council on Homelessness

DRAFT